Last update: 31.03.2023



ALL INDIA INSTITUTE OF SPEECH & HEARING, MANASAGANGOTHRI, MYSORE - 570 006



4 E-Governance

- 4.1 <u>Language in which Information Manual/Handbook Available</u>[F.No. 1/6/2011-IR dt. 15.4.2013]
 - (i) English (Download)
 - (ii) Hindi (Download)
 - (iii) Kannada (Download)
- 4.2 When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]

Last date of Annual updation: 31.03.2023

- 4.3 Information available in electronic form [Section 4(1)(b)(xiv)]
 - (i) Details of information available in electronic form
 - (ii) Name/title of the document/record/other information
 - (iii)Location where available: https://aiishmysore.in
 - 1. Information Manual-English / Hindi / Kannada : (Available in e-format, library)
 - 2. Academic Prospectus: (Available in e-format, Academic Section)
 - 3. <u>Information on various Facilities and Services</u>: (Available in e-format, Institute website)
 - 4. Research Reports: (Available in e-format, library)
 - 5. Employment Advertisement: (Available in e-format, PL Section)

- 6. Bye laws, Rules and Regulations: (Available in e-format, Institute website)
- 7. <u>Annual Reports</u>: (Available in e-format, Institute website)
- 8. <u>Citizen's Charter</u>: (Available in e-format, Institute website)
- 9. Faculty Details: (Available in e-format, Institute website)
- 10. <u>List of Faculty Publications</u>: (Available in e-format, Annual Report)
- 11. Quotations: (Available in e-format, Purchase Section)
- 12. <u>Telephone Directory</u>: (Available in e-format)
- 13. Genesis and Growth of the Institute : (Available in e-format, Institute website)

The Institute notifies the employment opportunities, quotations, student admission and all the latest academic, administrative, clinical and research related Information on website at www.aiishmysore.in.

All the information provided are updated at regular intervals.

4.4 Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]

- (i) Name & location of the faculty
- (ii) Details of information made available
- (iii) Working hours of the facility

Information & Facilitation Counter/ RTI Cell

First Floor, Old Administrative Office Building,

Dept. of Audiology

All India Institute of Speech & Hearing, Mysuru.

Ph (O): 0821-2502579

Email: sreeraj.aslp@gmail.com

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

General Information

Mr.A.R. Keerthi

Public Information Officer Phone (O): 0821-2502120

Mobile: 9844181080

E-mail: aiish keerthi@rediffmail.com

Working hours

Monday- Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Public Grievances

Dr.Sangeetha Mahesh

Associate Professor Certified in PROMPT (Level I)

Phone (O): 0821-2502503

Email: sangeethamahesh@aiishmysore.in

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Chief Vigilance Officer

Dr.Animesh Barman Professor of Audiology Phone(O):0821-2502183

e-mail: manjulap21@hotmail.com

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

CPIO (Right to Information Act)

Dr. Sreeraj K Assistant Professor in Audiology Dept. Of Speech Audiology Ph (O): 0821-2502579

Email: sreeraj.aslp@gmail.com

Working hours

Monday- Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Transparency Officer

Dr.Shijith Kumar C,

Library & Information Officer Library and Information Centre

Ph (O): 0821-2502150

Email: cshijithkumar@gmail.com

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Technical Matters

Dr. Ajeesh Abraham

Professor & Head, Dept. of Electronics

Phone (O): 0821-2502200

E-mail: ajish68@aiishmysore.in

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Administrative Issues

Mr. S.Ramkumar

Chief Administrative Officer Phone (O): 0821-2502120

Email: cado@aiishmysore.in

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Staff Grievance Cell

Dr.Sangeetha Mahesh

Staff Grievance Officer & Associate Professor Certified in PROMPT (Level I)

Phone (O): 0821-2502503

Email: sangeethamahesh@aiishmysore.in

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

SC/ST Cell

Dr.K.Yeshoda

Liaison Officer & Associate Professor in Speech Sciences

Phone (O): 0821-250 2255

Email: kyeshoda@aiishmysore.in

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

OBC Cell

Dr.Brajesh Priyadarshi

Liaison Officer & Associate Professor in Linguistics

Phone (O): 0821-250 2269

Email: brajesh@aiishmysore.in

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

UN Convention for Rights of Persons with Disability

Dr. Prithi Venkatesh

Associate Professor and Head - Department of Special Education

Ph Off: 2502570

Email: prithivenkatesh@aiishmysore.in

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Internal Complaint Committee for Sexual Harassment of Women at the Workplace

Dr.M.S.Vasanthalakshmi

Reader Bio Statistics

Phone (O): 0821-2502265

Email: vasanthalakshmi@aiishmysore.in

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Academics

Dr. Santhosh M

Professor in Speech Sciences & Academic Co-ordinator

Phone (O): 91-0821-2502165/2502523 E-mail: aiish.academic@gmail.com

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Anti - Ragging Policy & Committee

Dr.Pushapavathi M

Chairperson

Phone (O): 91-0821-2502102 E-mail: director@aiishmysore.in

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

Anti-Plagiarism Code /Cell

Dr.Shijith Kumar C, Library & Information Officer

Library and Information Centre

Ph (O): 0821-2502150

Email: cshijithkumar@gmail.com

Working hours

Monday-Friday - 9.00 AM -5.30 PM

Closed on Saturdays, Sundays & All Central Govt. holidays.

General Phone Numbers

91-0821 2502000 91-0821 2502100

WEBSITE

All the information related to the Institute including those for the citizen are made available on its official website at www.aiishmysore.in

E-Mail

director@aiishmysore.in

FAX Number

91-0821 - 2510515

Toll Free Number

1800-425-5218

Social Media

Twitter: https://twitter.com/aiishmysore

Working hours
Monday- Friday - 9.00 AM -5.30 PM
Closed on Saturdays, Sundays & All Central Govt. holidays.

4.5 Such other information as may be prescribed under section [4(i)(b)(xvii)]

(i) Grievance redressal mechanism

Public Grievance Officer

Dr.Sangeetha Mahesh

Associate Professor Certified in PROMPT (Level I)

Phone (O): 0821-2502503

Email: sangeethamahesh@aiishmysore.in

Grievance Redressal is done within 15 days of receiving the grievance on all working days in official hours

Anti-Ragging Policy & Committee

Dr. Ajith Kumar U

Professor of Audiology

Ph(O): 2502586

Email: ajithkumar18@gmail.com

Staff Grievance Officer

Dr.Sangeetha Mahesh

Associate Professor Certified in PROMPT (Level I)

Phone (O): 0821-2502503

Email: sangeethamahesh@aiishmysore.in

Internal Complaint Committee for Sexual Harassment of Women at the Workplace

Dr.M.S. Vasanthalakshmi Reader Bio Statistics Phone (O): 0821-2502265

Email: vasanthalakshmi@aiishmysore.in

Public Grievance Officer

Dr.Sangeetha Mahesh Associate Professor Certified in PROMPT (Level I) Phone (O): 0821-2502503

Email: sangeethamahesh@aiishmysore.in

Liaison Officer (SC/ST)

Dr.K.Yeshoda Liaison Officer & Associate Professor in Speech Sciences

Phone (O): 0821-250 2255

Email: kyeshoda@aiishmysore.in

Liaison Officer (OBC)

Dr.Brajesh Priyadarshi Liaison Officer & Associate Professor in Linguistics Phone (O): 0821-250 2269

Email: brajesh@aiishmysore.in

Central Public Information Officer (RTI Act 2005)

Dr. K. Sreeraj

Assistant Professor in Audiology

Ph(O): 0821-2502579

Email: sreerajkonadath@aiishmysore.in

UN Convention for Rights of Persons with Disability

Dr. Prithi Venkatesh

Associate Professor and Head - Department of Special Education

Ph Off: 0821-2502570

Email: prithivenkatesh@aiishmysore.in